

# MORE Lending: Quick Process Guide

Use the following guide to know what is needed for each specific process. Please reach out to your MORE Lending Account Executive for any questions or assistance on any step in the loan process.

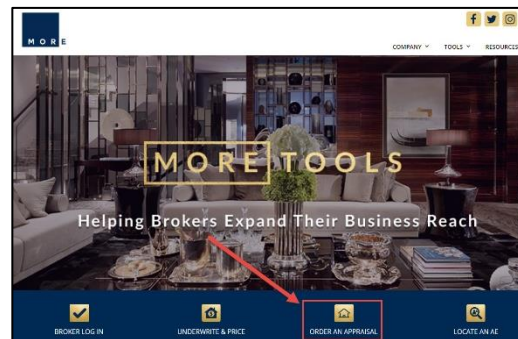
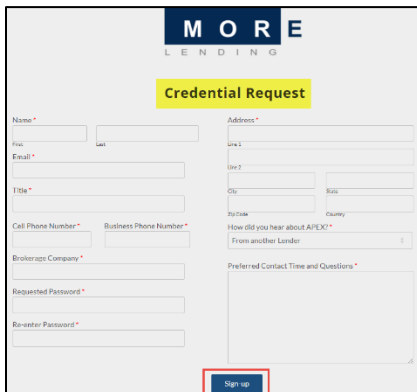
## How to Become a MORE Wholesale Partner

Go to <https://comerence.com/#/login?back=%2Fhome> and enter your credentials. Have your MORE Lending Account Executive send an invitation to become a partner via Comerence.

If you do not have a Comerence profile, follow the procedures on the Comerence Job Aid. (Your AE will provide this to you).

## Ordering an Appraisal

Go to [www.morelends.com](http://www.morelends.com) and select “order an appraisal” icon at the bottom of the Home screen. (Shown at right)

If you are a new user to Apex, complete the credential request form. (Shown at left). Credentials will then be emailed to you and then you can proceed to log in to Apex at <https://apex.myvalutrac.com/auth/login.aspx> to order an appraisal.

## Locking a Loan

Please email the lock desk at [lockdesk@morelends.com](mailto:lockdesk@morelends.com) and copy your MORE Wholesale Account Executive with the loan number and requested lock term. The lock desk will contact you with a confirmation if your lock.

## To Order Docs

Submit the completed MORE Lending Doc Order form, found at <https://morelends.com/forms/>, to your Account Executive.